

Evaluation Form

Date _____

AREAS OF EVALUATION		Rating		
Place an (X) in appropriate column to indicate your evaluation of lines 1 through 41.		A	B	C
1.	Organization of subject matter A=Excellent B= Adequate C=Poor			
2.	Cost Estimating Concepts (Section 1) A=Excellent B= Adequate C=Poor			
3.	Coverage of the subject?			
4.	Level of difficulty?			
5.	Quality of examples?			
6.	Quality of lessons learned?			
7.	Length of Section			
8.	Applicability of subject matter to the job			
9.	Preparation of an Order-of-Magnitude Cost A=Excellent B= Adequate C=Poor			
	Estimate (Section 2.1)			
10.	Coverage of the subject?			
11.	Level of difficulty?			
12.	Quality of examples?			
13.	Quality of lessons learned?			
14.	Length of Section			
15.	Applicability of subject matter to the job			
16.	Preparation of a Definitve Estimate (Section 2.2) A=Excellent B= Adequate C=Poor			
17.	Coverage of the subject?			
18.	Level of difficulty?			
19.	Quality of examples?			
20.	Quality of lessons learned?			
21.	Length of Section			
22.	Applicability of subject matter to the job			
23.	Validation of a Cost Baseline Estimate (Section 3) A=Excellent B= Adequate C=Poor			
24.	Coverage of the subject?			
25.	Level of difficulty?			
26.	Quality of examples?			
27.	Quality of lessons learned?			
28.	Length of Section			
29.	Applicability of subject matter to the job			
30.	Validation of a Budget Request (Section 4) A=Excellent B= Adequate C=Poor			
31.	Coverage of the subject?			
32.	Level of difficulty?			

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33.	Quality of examples?			
34.	Quality of lessons learned?			
35.	Length of Section			
36.	Applicability of subject matter to the job			
37.	Length of workshop	A=Too Long	B=Appropriate	C=Too Short
38.	Applicability of subject matter to the EM program	A=Excellent	B=Adequate	C=Poor
39.	Facilities	A=Excellent	B=Adequate	C=Poor
40.	Were your objectives in taking the workshop met? What were they?	A=Yes	B=Partially	C=No
41.	Would you recommend this workshop to others? If so, whom?	A=Yes	B=May be	C=No
42.	Comments on weak points of the workshop:			
43.	Comments on strong points of the workshop:			
44.	Additional comments/improvements/recommendations			
45.	Optional			
	<hr style="width: 50%; margin: 0 auto;"/> Name/Organization/Phone Number			