

## **DRAFT AGENDA**

### **DOE Central Internet Database First National Stakeholder Forum**

**June 3-4, 1999**

**Columbia Inn Hotel and Conference Center  
(AKA Sheraton Columbia Hotel)  
10207 Wincopin Circle  
Columbia, Maryland 21044  
(410) 730-3900**

The purpose of the first National Stakeholder Forum is to:

- Discuss the status of the database development, review the data that will be contained in the database – most of which was specified in the settlement agreement –and discuss Internet linkages;
- To engage in constructive dialogue with potential users about capabilities of the database, including its design and report-producing capabilities; and,
- To discuss ongoing opportunities for continued stakeholder involvement in the project.

The Forum is being held pursuant to the ‘Settlement Agreement ’(*NRDC et al. V. Richardson et al., Civ No. 97-936 (SS)*). See attached materials for details or visit [Http://www.em.doe.gov/settlement](http://www.em.doe.gov/settlement).

#### **Thursday, June 3**

- |          |   |
|----------|---|
| 7:30 AM  | Registration  |
| 8:30 AM  | Welcome and Introductions (DOE and Meeting Participants)<br>Agenda Review (Meridian Institute)  |
| 9:00 AM  | Overview of PEIS Settlement Agreement and Initial Planning Activities for the Database (DOE and Plaintiff Representatives)  |
| 9:30 AM  | DOE Presentation of Major Activities Completed to Date and General Overview of Central Internet Database, Including Potential Linkages to DOE Site-Specific Databases                                 |
| 10:00 AM | Break   |
| 10:15 AM | Panel Discussion (DOE, Plaintiff, and Stakeholder Representatives) <ul style="list-style-type: none"><li>• Challenges and Issues to be Addressed During Database Development and Deployment</li></ul> |
| 11:00 AM | Opportunity for Participant Questions and Comments  |
| 12:00 PM | Lunch   |
| 1:00 PM  | DOE Presentation of Underlying Data Sources (Currently Collected or Currently Planned for Collection by DOE HQ) and Implications for Central Internet Database. The                                   |

information will be presented by the following categories.

1. Overview of EM Corporate Database (15 minutes)
2. Low-level waste and mixed low-level waste (20 minutes)
3. Contaminated media (15 minutes)
4. Transuranic Waste (15 minutes)
5. High level waste (10 minutes)
6. Spent nuclear fuel (10 minutes)
7. Facilities (15 minutes)

2:45 PM Break

3:00 PM Breakout Sessions

During these breakout sessions, participants will be provided an opportunity to ask questions and offer comments about the information presented by DOE at 9:30 AM and 1:00 PM.

5:00 PM Adjourn

#### **Friday June 4, 1999**

8:30 AM Agenda Review & Announcements (Meridian Institute)

8:40 AM Report Backs from Thursday's Breakout Sessions

9:40 AM DOE Presentation on User Interface & Related Issues

1. Look and feel of user interface
2. Searches and queries –what information and capabilities are needed
3. Training and documentation
4. Electronic accessibility and hard copy distribution

10:30 AM Break

10:45 AM Breakout Sessions: User Interface & Related Issues

12:00 PM Lunch

1:15 PM Report Backs from 10:45 AM Breakout Sessions

1:45 PM Next Steps

- Database deployment, database update, and maintenance
- On-going stakeholder involvement
- Action items

2:15 PM Closing Comments

2:30 PM Adjourn