

ENVIRONMENTAL MANAGEMENT ADVISORY BOARD

U.S. DEPARTMENT OF ENERGY

Meeting Agenda

September 25, 2008

The Millennium Hotel

Cincinnati, Ohio

- 8:30 a.m. Welcome and Overview**
- James Ajello, *Chair*
- 8:45 a.m. Consolidated Business Center Presentation**
- Jack Craig, *Director, Consolidated Business Center*
- 9:00 a.m. EM Program Update**
- James A. Rispoli, *Assistant Secretary for Environmental Management*
- 9:30 a.m. Roundtable Discussion**
- Discussion Leader: James Ajello, *Chair*
- 9:45 a.m. Break**
- 10:00 a.m. EM Transition and Strategic Planning Panel**
- Merle Sykes, *Deputy Assistant Secretary for Program Planning and Budget*
 - James Fiore, *Director, Office of Management Analysis*
- 10:30 a.m. Roundtable Discussion**
- Discussion Leaders: James Ajello, Paul Dabbar, Dennis Ferrigno, Dave Swindle, *Members*
- 11:00 a.m. EM Human Capital Initiatives**
- Diane Cochran, *Deputy Assistant Secretary for Human Capital and Business Services*
- 11:30 p.m. Roundtable Discussion**
- Discussion Leaders: Jim Barnes, Jennifer Salisbury, Keith Klein, *Members*
- 11:45 p.m. Public Comment Period**
- 12:00 p.m. Lunch**
- 1:30 p.m. Acquisition and Project Management**
- Jack Surash, *Deputy Assistant Secretary for Acquisition and Project Management*

- 2:00 p.m. Roundtable Discussion**
- Discussion Leaders: Brian Estes, Dennis Ferrigno, Larry Papay, Dave Swindle, *Members*
- 2:15 p.m. Communications**
- Jeffrey Bobeck, *Director, Office of Communications and External Affairs*
- 2:45 p.m. Roundtable Discussion**
- Discussion Leaders: Jennifer Salisbury, Lorraine Anderson, Jim Barnes, Tom Winston, *Members*
- 3:00 p.m. Break**
- 3:15 p.m. Board Business and Subcommittee Reports**
- Approval of the May 7, 2008 Meeting Minutes
 - Communications Subcommittee Report (15-20 min.)
 - Strategic Planning Subcommittee Report (15-20 min.)
 - Acquisition and Project Management Subcommittee Report (15-20 min.)
 - Strategic Vision-Casting Subcommittee Report (15-20 min.)
 - Quality Assurance Subcommittee Report (15-20 min.)
 - Human Capital Initiatives Subcommittee Report (15-20 min.)
 - Approval of FY 2008 Reports and Recommendations
 - Set Date for Next Meeting
- 5:15 p.m. Public Comment Period**
- 5:30 p.m. Adjournment**